

THE MATTABASSETT DISTRICT

Memorandum

Date: October 6, 2016

Subject: Agenda - Monday,
October 17, 2016 @ 7:00 PM
Board Meeting

To: Board of Directors

From: Arthur G. Simonian, Executive Director

Public Speakers

A G E N D A

Roll Call

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1. Minutes of the meeting of September 20, 2016	1 - 9
2. Treasurer's Report	10 - 18
a. Receipts & Expenditures – FY 15-16 & FY 16-17	11 - 12
b. Operating Fund Statement of Income	13
c. Cash Flow Graphs	14 - 16
d. Investment Schedule	17
e. Investment Bank Distribution	18
3. Budget Statement	19 - 21
4. Check Register Report – September, 2016	22 - 25
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a. Monthly Report	26 - 33
b. Safety/Energy Report	34 - 35
c. Operational Profile	36 - 39
d. Monthly Flows & Rainfall Data for the Past Two Years	40
e. Effluent Quality Graph	41
f. Nitrogen Graph	42
g. Maintenance Graph	43
h. Executive Director & Staff Action Items	
1. Checkbook Analysis	
2. Cash Flow Analysis	
6. Committee Reports	
a. Engineering	
b. Finance	
c. Human Resources	
d. Property Management	
e. Public Relations	
f. District Project Construction Committee - (orange)	
1. Wright-Pierce's Payment for August 2016 - \$18,899.11	
g. Nominating Committee – (gray)	

7. Counsel's Report
 - a. Executive Session
8. New Business
9. Communications
10. Adjournment

The next meeting of the Mattabassett District will be held on **Monday, November 21, 2016 at 7:00 p.m.**, in the Administration Building, Cromwell, Connecticut.